

The Computer Science Club at George Mason University

Drafted on: 04/08/2023

Article One NAME OF ORGANIZATION

- The name of this organization shall be The Computer Science Club at George Mason University

Article Two PURPOSE OF ORGANIZATION

- The purpose of this organization is to connect highly-motivated individuals who have a passion for computer science. There are many hard-working inspired CS students at GMU and we want to create an environment in which they will be welcome to come together and do productive work. Our goals and missions would be to host hackathons, networking events, live coding sessions (including coding problem solving to help struggling students), getting guest speakers and much more!

Article Three MEMBERSHIP

- **Membership in this organization will not be restricted on the basis of race, color, religion, national origin, sex, disability, veteran status, sexual orientation, gender identity, gender expression, age, marital status, pregnancy status or genetic information.**
- All active members must be currently enrolled GMU students with a minimum academic achievement record defined as a cumulative grade point average of at least a 2.0.
- Types of memberships available:
 - Leadership: Open to officers and advisors
 - Active: currently enrolled GMU students who attend meetings/functions and pay dues if applicable
 - Associate: include members of faculty/staff, community members or students from other schools
 - Honorary: alumni or community members
- For Leadership membership, a student must be directly involved in the organization's chain of command

- For active membership, a student must fill out our google form and pay any potential club fees ; this fee will be instituted no later than 1 month into the semester if it is put in place
- For associate or honorary membership, the aforementioned potential candidate must contact the officers and seek approval, for faculty and staff, they will likely be contacted directly
- Leadership members have the ability to vote on private matters, coordinate events and have a voice in decision-making
- Active members can vote only on matters made available to them by leaders
- Membership may be revoked due to honor code violations, discrimination or acts deemed inappropriate and/or harmful by leadership

Article Four **OFFICERS**

- *All officers/leadership roles make up the leadership board*
- *All leadership roles are tenured for 1 academic year*
 - **President**
 - Expected to represent the organization to GMU staff and keep the best interest of all members at heart
 - Liaison to mason in the event of any wrongdoings within the club
 - Coordinate event organization
 - Responsible for making sure all RSO requirements are filled
 - Final say in appointment of future leadership along with Vice president in order to stay consistent with founding values
 - 1st in chain of command
 - **Vice President**
 - Works closely with the president to make sure that official club matters are taken care of
 - Final say in appointment of future leadership along with president in order to stay consistent with founding values
 - 2nd in chain of command
 - **Treasurer**
 - The treasurer must approve of the vote of purchase
 - Must keep a spreadsheet of any and all club expense
 - In charge of coordinating allocation of resources and must present a budget which will be approved by the rest of the board
 - **General officer (minimum of 2 at any given time)**

- Must be involved in planning, coordination and execution of events
- May be assigned to a specific role that the members see fit – i.e.
 - § Public relations manager
 - § Social media manager
 - § Event coordinator
- Has 1 vote in official club matters
- Term limits are based on the decision of the leadership board
- 4 years for founding members, 1 year for additional officers
- Gpa of or above 2.0 and good academic standing are required
- Officers May be removed from their duties for acts deemed inappropriate or discriminatory by the leadership board, this will take place through a private majority vote by the rest of the board

ADVISOR (TIER 2 ONLY)

The primary advisor shall be a member of the faculty or staff at George Mason University.

- The advisor will be selected by a vote from the leadership board
- The advisor may be removed from their duties if the leadership board deems they do not present a reasonable concern for the club
- The advisor may offer guidance and support for the organization, but MAY NOT have a vote

Article Five ELECTIONS

- Elections will take place on or before March 25th. The exact date will be decided by officers members.
- Nominations will be open to members who have been “engaged members” for more than 12 months. engaged members are defined as members who have been to and attended at least 80% of club meetings.
- Nominees will present their applications through a google form, made available to members.
- The method that will be used for voting will be a secret ballot, tallied via the president and VP
- in the event of a tie, a secondary election will be held between those 2 members
- the procedure for transitioning power will be a shadow period until new officers are deemed fit to lead

- If the new officer is not deemed fit to lead by the previous, a request can be made to have them impeached

Article Six **IMPEACHMENT OR RESIGNATION**

- **Should an elected officer fail to perform the responsibilities or abuse the privileges of their elected position, the officer shall be subject to impeachment and removal from their office.**
- A student who wishes to impeach must be an engaged member and must be doing so for the benefit of the club, and not personal gain.
- Once the student decides to start the procedure the student must approach the officers separated from the president to carry out the vote of impeachment.
- Officers will have a anonymous vote to either impeach or not.
- The student must not discuss impeaching with other students in order not to impose discord within the club.
- If a student causes discord within the club and there is either clear cut proof or witness statements then the student will be either removed from all club activities permanently or until further notice.
- State the procedures for an individual wishing to resign from their position.
- A letter of resignation should be presented to the leadership position 2 weeks in advance, as it may be considered beneficial to provide advance notice to the leadership position prior to resignation to allow ample time for a potential replacement search.

Article Seven **MEETINGS**

- This organization will meet at a minimum of once a month.
- There should be at least one member of the leadership board presiding over the meeting.
- The leadership board will call special meetings whenever the majority deem fit.
- State attendance policy, if any
- The quorum will be majority of the active membership plus at least one member of the leadership board
- State the procedure for calling special meetings
- The fundamentals of Robert's Rules of order will be the parliamentary rules used

Article Eight **FINANCE**

· *The amount of dues and the method of collection will be decided by a majority vote of the executive officers at the beginning of each semester for semi-annual dues or the beginning of each school year for annual dues.*

Article Nine **AMENDMENTS**

· The procedure for proposing and approving amendments to the constitution will be a leadership board vote over the aforementioned amendment

· **Student Involvement must review all amendments in the same manner as a completely new constitution.**

Article Ten **RATIFICATION**

· **This constitution shall become effective upon approval by a $\frac{3}{4}$ vote of the membership, and a Student Involvement staff member.**

Constitution Ratified on: April 12th